

RESOLUTION 26-54

A RESOLUTION OF THE PORT OF BENTON AMENDING RESOLUTION 25-27 RESERVATION FEES AND A CANCELLATION POLICY AT CROW BUTTE PARK

WHEREAS, the Port Commission adopted Resolution 25-27, authorizing updated rates and the introduction of reservation fees at Crow Butte Park at the July 9, 2025 Commission meeting; and

WHEREAS, a review of the current rates and policies has provided an opportunity to update fees and establish a cancellation policy to ensure greater clarity and consistency for guests;

NOW, THEREFORE, BE IT RESOLVED, Port of Benton Commission hereby approves the following updates to the fee structure and policies at Crow Butte Park, effective August 12, 2026:

1. Update non-refundable reservation fee, cancellation fee, and change fee from \$8 to \$10, effective January 1, 2027.
2. Implement a cancellation policy, as follows:
 - a. Guests must cancel their reservation(s) at least 72 hours prior to their scheduled check-in date to be eligible for a refund.
 - b. Guests with approved cancellations will be issued a refund less the applicable cancellation fee per reservation.
 - c. For multi-site reservations, the applicable cancellation fee will apply to each campsite that is canceled or modified within the reservation.
 - d. Reservations classified as “no-shows” are not eligible for a refund.
 - e. Guests may cancel a reservation by contacting Crow Butte Park, the Port of Benton, or by emailing info@crowbutte.com.

BE IT FURTHER RESOLVED, that all fees and policies will be reviewed to ensure they reflect the needs of the community and the operational costs of the park.

BE IT FINALLY RESOLVED, the Port of Benton Commission hereby approves Resolution 26-54 authorizing the Port’s interim executive director to take the necessary steps to implement the updated administrative fees and cancellation policy at Crow Butte Park and that this resolution shall be communicated effectively to the community to ensure transparency and to reinforce our commitment to providing quality recreational experiences at Crow Butte Park.

THIS RESOLUTION OF THE PORT OF BENTON ADOPTED by the Commission at its regular meeting held this 12th day of August, 2026.

Bill O’Neil, President

Scott D. Keller, Vice President

Lori Stevens, Secretary